

**Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
Monday, December 16, 2019**

Call To Order with Introduction of Guests at 2:15p.m. in GE110.

Committee members in attendance:

Academic Senate President: Katie Krolkowski

VP/CIC: Mark Wong

SS Rep: Vacant

LAVA Rep: Erica Watson

NSAS Rep: Leslie Alexander

Distance Ed Rep: Vacant

LA Rep: Vacant

CTE Rep: Lucile Beatty

Members not in attendance: Randy Carver, Luci Castruita, Lorena Gonzalez, Mike Kilivris

Guests in attendance: Karen Ruskowski

AGENDA ACTION ITEMS

December 16 agenda

ACTION: Approved

MOTIONED: Leslie

SECONDED: Erica

ALL IN FAVOR: Katie, Mark, Leslie, Lucile, Erica, Mike

ABSTENTIONS: None

NEW BUSINESS

Hiring: Process for ASC nominations to hiring committees for District Chancellor and CCC Vice President. Professional Development for CCC Department Chairs with new Full Time Faculty hiring process in the spring.

Outcome: Agreement regarding recruiting and selecting faculty for upcoming hiring committees. Direction regarding "2nd minimum qualification" support.

4CD Chancellor: The chancellor agreed to allow three faculty to participate on the 4CD Chancellor Hiring Committee, one rep from each campus. The Selection Committee, composed of Leslie, Erica, and Mark will meet on January 21 to select the CCC rep. The search/interview timeline was set at 12/11/19 Governing Board meeting.

CCC Vice President: This position will be the first priority for hiring at CCC in the spring semester. Dr. Bell would like the paper screening to begin the week of February 10. We need 4-6 faculty for paper and interview committees.

New Full-time Faculty: Katie asked the senate to review the ASCCC material related to the Title 5 "2nd minimum qualification for hiring faculty and academic administrators" which requires a demonstration of "sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, ability, and ethnic backgrounds of our community college students." There will be a professional development flex event for departments undergoing hiring of new FT faculty during Spring 2020. This material is posted on the senate website 12/16/19 agenda folder.

CCC Program Manager (outreach): Rod Santos would like paper screening done on January 13-14 with interviews to follow on February 6-7.

College Plans and Budget Requests SEAP plan (report due January 2020)

ACTION: Removed from agenda

MOTIONED: Leslie

SECONDED: Erica

ALL IN FAVOR: Katie, Mark, Leslie, Lucile, Erica, Mike

ABSTENTIONS: None

Curriculum

There will be a CIC training scheduled during Flex Week on Wednesday, January 22 from 1 to 3 pm. This training is required annually by the state for anyone who participates in the curriculum approval process. It will be presented by Cheryl Aschenbach, Secretary of the ASCCC.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations from the public.

Adjournment

The meeting was adjourned at 2:30 pm. The next meeting will be February 2, 2020.

Respectfully submitted,
Lynette Kral